

Strachur District Community Emergency Plan

Produced by the Strachur District Community
Council
April 2014

If you are in immediate danger call 999 or 112

Introduction

This plan is designed as a simple tool to assist the Strachur District Community to undertake a coordinated response to an emergency incident within its local area and in collaboration with the emergency services and other emergency responders.

The aim of the plan is to help minimise disruption arising from an incident, ensure vulnerable individuals are supported and that normality is restored as soon as possible after such an event.

The document is in two sections –

Section 1 contains a 'Risk Register', which will be updated annually, and a guide of key actions to be taken in the event of an emergency and a summary of some of the kinds of incidents and emergencies that may occur in the Strachur area..

Section 2 contains a list of key contact details for Community Council members, local Emergency Responder volunteers, local medical, fire and police teams, key holders for village facilities and those with resources necessary in tackling an emergency situation (generators, four wheel drives, tractors, chainsaws etc.)

All emergency situation highlighted in this plan activities will be risk assessed and will consist of a low risk to individuals who volunteer to help in times of crisis. **No individual will be expected, at any time, to partake in high-risk activity that may lead to injury.** In general, this plan will provide current information on emergency accommodation, emergency food contingencies, equipment and skills location, key locations and information on the community and community organisations.

This plan will enable the community to:

- **Identify – what is the risk**
- **Identify – what resources do we possess to counter the risk**
- **Identify – if existing resources are insufficient what additional resources are required and where do they come from**

Strachur District Community – An Overview

Located close to Loch Fyne, the Strachur District community consists of around 780 individuals in approximately 330 households. The Community also includes St Catherine's, Glenbranter, Inveroaden, Strathlachlan, Leachd, Newton and Leanach; these are all small settlements outwith the Strachur Village boundaries but within the Parish of Strachur and Strathlachlan. The community is made up of young families, young individuals and older retired couples or individuals.

The main hub of the village is within the Clachan area where there is the Police Station, the Clachan Bar, the Church and much of the housing for the community. The Clachan is set back from but adjacent to the A815, which provides the main routes to both Glasgow and Dunoon.

There is also a fringe of residential dwellings strung along the Bay area for about a kilometer in the direction of Glendaruel. This is also the location of the Bay Cottage shop, tearoom and Post Office. In terms of resources the Village is well served and has:

- A surgery with doctor, practice nurse and dispensing facilities.
- The Strachur Memorial Hall – consists of two good-sized halls, a committee room, toilets and a fully equipped kitchen. The Hall could potentially serve as a shelter area, rally point, assembly area and storage facility for the Community's emergency equipment.
- The Creggans Inn Hotel – could provide shelter as well as facilities for cooking and heating.
- The Clachan Bar – could provide limited shelter; act as an assembly point given its location in the heart of the Clachan.
- Hall (or Pavilion) at the Community Sports Field – could provide shelter as well as toilet facilities, cooking and re-heating resources.
- A local Fire Station – manned by an auxiliary fire crew of local men and women.
- A local, combined Post Office, Shop and tearoom in the Bay area (the Bay Cottage). The shop could provide essential food resources and the tearoom additional facilities for heating and cooking.
- The Filling Station – located on A815, provides food resources, fuel and propane gas canisters.

Those employed within the community cover a diverse range of occupations but in the main, within the locality:

- Forestry work – FCS, LLTNP or private woodlands
- Haulage – haulage consists mainly of timber and construction supplies
- Farming – generally sheep or cattle farming
- Construction – miscellaneous small to medium firms
- Farm Fishery – at the local Salmon company located in Cairndow
- Seasonal hospitality work – waiting, admin, front of house within local hotel/restaurant businesses / chalet cleaning and change over supervision

Strachur is located close to Dunoon where there are other employment opportunities.

The local Primary school has a school roll of approximately 60, which includes a pre-5 unit. The boundaries for the catchment area for the Primary School is as far as Strathlachlan, Cairndow and approximately halfway down Lock Eck. Secondary schooling takes place at Dunoon Grammar School.

In Conclusion

Base on the information collated, we can ascertain the following conclusions:

- In keeping with many rural communities the village is a robust community benefiting from varied resources – human and mechanical – at its disposal
- However, the ability to mobilise resources is limited and the emergency plan is not prescriptive but based on what can realistically be achieved by the community
- Speed of response can only be based on the speed of receipt of intelligence and information and the ability for the Community Council to share and activate the relevant procedures
- The plan therefore concentrates on what is a reasonable response and not an aspirational one
- There is a need to distinguish where the Emergency Services will take the lead in coordinating and managing the emergency response and those where the villagers can safely sort out or initiate a recovery or assistance procedure.

The main priority, however, is personal safety. Individuals should **never** put themselves at risk in any of the Risk Assessed scenarios. If an individual is unsure how to proceed they should desist and take further advice from Emergency Service responders.

Section 1 – Local Risk Assessment

Risk - Disruption to Utilities / Likelihood – moderate risk rising to high during winter

Situation	Utilities disrupted in planned or unseen circumstances. In former case utilities companies should provide adequate notice and alternative arrangements put in place. In the event of a sudden and unexpected disruption contact must be first made to the relevant utility company
Steps to Counter Risk	Ensure contact list for all local services agencies are up to date and widely circulated.
Action in Case of Event	If village wide occurrence, notify relevant utilities companies. If there is a major and lengthy power outage or major issue with mains water supply, volunteers may be required to check on vulnerable individuals and families to ensure adequate food, water and heating supplies are available and supply them where necessary. The Hall may be required as a contact point for the collection and distribution of food, water and blankets.
Relevant contacts	As per contact list – emergency contact numbers for utilities companies.

Risk - Disruption caused by landslip, flooding, storm damage, heavy snow / Likelihood – moderate risk, rising to high during winter months

Situation	Adverse weather causing fallen trees, landslip, and snow drifts, flooding which could severely impair access and egress from the village. As the village is well stocked with food resources within reasonable walking distance of most households, the major issue will be the more vulnerable members of the community who may need additional support and/or medical attention.
Steps to Counter Risk	Awareness of resources and their location – chainsaws, snow shovels, 4xwheel drives, tractors. Awareness of those with local knowledge on vulnerable individuals and volunteer cooks/delivery drivers.
Action in Case of Event	<ul style="list-style-type: none"> a) Immediately collate names and contact details of the vulnerable and contact them b) Maintain communication and liaison with police re. road closures etc. c) Consider use of 4xwheel drives for patient transport and stand by drivers d) Ensure those relying on food resource deliveries are kept informed of road closures e) Advise local surgery and hospital of any medical issues or issues with crucial appointments
Relevant contacts	All those with adverse weather resources and/or local knowledge of village community

Risk - Disruption to Internal Village Road Network / Likelihood – moderate risk

Situation	Could be caused by snow, landslide, flooding, RTI or traffic jam caused by contractor vehicles, escaped animals on road. – Moderate risk
Steps to Counter Risk	In severe weather liaise with council to ensure roads are properly gritted, kerbside and roadside drains are kept clear and maintained, ensure supply of sandbags, snow shovels are kept locally.
Action in Case of Event	<ul style="list-style-type: none"> a) Assist with Traffic control or assist Police b) Assist with snow clearance if feasible c) Notify police immediately if diversions are necessary d) Notify Council Roads Dept. e) Assist with first aid if required f) Liaise with vulnerable individuals to check on welfare if cut off by the situation
Relevant contacts	As per contacts list

Risk - Major RTI on A815, disruption to external village road network, village cut off / likelihood – moderate risk rising to high during winter months

Situation	The A815 is the only main through route on this part of the Cowal peninsula; this area of Cowal gets many visitors throughout the year and experiences a high volume of heavy
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	good vehicular traffic. The A815 running adjacent to Loch Eck is especially vulnerable to closure in the event of a major RTI. In the likelihood of an event the 'blue light' emergency services (police, fire brigade and ambulance) would be in control of any incident and would initiate and coordinate the immediate emergency response. However, there may be a time when additional assistance is requested from the Strachur community and wherever possible available individuals should be ready to assist.
Steps to Counter Risk	Be aware of the Emergency Action plan. Ensure copies are lodged with the relevant emergency services. Be aware of the location of any key resources that may be required – high viz tabards, loud hailer, torches, foil blankets etc.
Action in Case of Event	If requested: <ul style="list-style-type: none"> a) Assist with evacuation b) Assist with control of casualty station until ambulance/paramedics arrive at scene c) Keep visitors/casualties safe until transport and/or medical help arrives d) Ensure access/egress for emergency vehicles e) Provision of emergency accommodation, waiting/rest/food area in local Hall f) Reception and documents are for casualty's particulars g) Make a 'roll call' of village responders to ensure everyone is accounted for during a hectic time
Relevant contacts	All emergency Services As per contact sheets

Risk - Major Incident outside Village, provision of assistance – low to moderate risk

Situation	<ul style="list-style-type: none"> a) Assistance requested by emergency services b) Initiative taken by community members first on the scene
Steps to Counter Risk	Ensure contact list is available throughout key locations in the village
Action in Case of Event	As required <ul style="list-style-type: none"> a) Notification of police if not already present b) Set up traffic control c) First aid provision if necessary d) Issue high viz gear e) Prepare Village Hall if required for shelter and refreshments
Relevant contacts	<ul style="list-style-type: none"> a) CC member b) Hall key holders c) Local Surgery/Doctor/Practice Nurse

Risk – Community Wide Medical Emergency / Likelihood – low risk

Situation	Refers to highly infectious and potentially lethal illness such as typhoid, botulism and some extreme seasonal and highly contagious diseases such as Norovirus
Steps to Counter Risk	Up to date medical information available in surgery regarding this. Encouraging personal hygiene especially at public events (hand washing etc.). Ensuring clean supplies of drinking water available to community. Rigorous Food Safety polices and procedures in place at hall for catered local events
Action in Case of Event	<ul style="list-style-type: none"> a) Seek medical advise from Doctor, SNHS, Dunoon Hospital b) Movement may be curtailed, may lead to food issues c) Food runs especially for vulnerable or ill individuals made by volunteers in protective clothing and face masks as a minimum
Relevant contacts	SNHS, Dunoon Hospital, Doctor, Practice Nurses Check local and national media for updates

Risk - Major Incident at Primary School / Likelihood – low risk

Situation	The school will maintain it's own emergency policies and procedures, which generally will concentrate on fast and safe evacuation, assembly point and roll call. However, in the event of an emergency at the school it is anticipated that every available individual will assist the school and teachers as required.
Steps to Counter	Ensure a copy of the School and Council policies for an emergency are appended to this

Risk	document.
Action in Case of Event	If necessary: a) Assist with evacuation b) Assist with control of casualty station until ambulances arrive c) Ensure access and egress to school maintained for emergency vehicles d) Assist with Roll Call e) Keep pupils safe until collected f) Assist with parents and keep them calm wherever possible g) Tell parent to park at Sports field and wait at the pavilion
Relevant contacts	As per contact list

Risk – Conflagration / likelihood – medium risk

Situation	House or houses seriously damaged by fire
Steps to Counter Risk	a) Liaise with local Fire Service in raising and maintaining fire awareness within the community b) Encourage local businesses to have regular fire inspections c) Encourage use of domestic smoke alarms, fire extinguishers
Action in Case of Event	a) Contact emergency services immediately b) Safely manage evacuation as necessary c) Open Hall as refuge for those affected and contact volunteers for hall management, feeding, emergency clothing etc. d) Contact surgery and warn Dunoon Hospital A&E of possible casualty situation e) Standby all local First Aiders
Relevant contacts	As per contacts sheets – emergency services, CC, Hall key holders

Section 2 – Key Contact Details

Strachur District Community Council

Name	Role	Phone Number/email	Issued on
Archie Reid	Convener	01369 860681	June 2014
Les Earle	Secretary	01369 860516	June 2014
Isabel McGladdery	Treasurer	01369 860256	June 2014
John Fleming	Vice Convener	01369 860307	June 2014
Jean Donaldson	CC member	01369 690099/07786 811121/jeandonaldson@gmx.com	June 2014

Local Skills and Resources List

Skill/Resource	Name	Contact details	Location
Strachur Medical Centre	Dr. Robbie Coull	01369 860224	SMC
Nurse Practitioner	Ellie Earnshaw	01369 860224	SMC
Nurse Practitioner	Kate Paton	01369 860224	SMC
Policeman	Eddie McGunnigal	01369 / 999 / 112	Police House Strachur
Minister	Rev. Robin McKenzie	01369 860246	The Manse, Strachur
Electrician	Alister Mirrlees	01369 860408	Inversluain
Electrician	Gavin Kerr	01369 860513	Leanach
Plumber	Jim Bennett	01369 860780	Leanach
Volunteer Cook/Driver/First Aider	Evie Campbell	01369 / eviecampbell@gmx.com	Strachur
Volunteer Cook	Cathie Montgomery	01369 880508 montgomery245@btinternet.com	Adjacent to school
Volunteer Cook/Driver	Jean Donaldson	01369860099/jeandonaldson@gmx.com	Glenbranter
RVS Coordinator (can muster several drivers/cooks, knows vulnerable individuals well)	Anne Fiddes	01369 860776	Bay area, Strachur
SWB Landrover/Petrol Chainsaw	Ralph Peters (has tickets)	0778 664542 ralph@inspire-results.com	Fyne View (adjacent to Creggans Inn)
SWB Landrover/Petrol Chainsaw	Nikki Dayton	01369 860860732	Glensluain
Petrol Chainsaw	Jim Davison	01369 860541	Glensluain
4xwheel drive/petrol chainsaw/tractor	Neil & Alister McKechnie (has tickets)	01369 860519	Bay Area, Strachur
Local independent careworker – knows vulnerable individuals in community	Jeannie McKechnie	01369 860519	Bay Area, Strachur
Chainsaw, 7-seater vehicle, machinery & tools, dinghy	Crawford Grier, Karen Gordon	01499 302391	St. Catherine's

Key Locations List

Building	Location	Potential use in an emergency	Contact Details
Strachur Memorial Hall	Bottom end of Clachan, just off A815	Shelter, Rally/assembly point/food prep and collection for distribution	
Strachur Medical Centre	On A815, on right heading out of village towards Glasgow	Medical supplies / medical personnel / dispensary	Dr Robbie Coull 01369 860224
Police Station	On A815 on main hill through village	Police personnel / comms P.C Eddie McGunnigal L412	01369 708682 / 999/ 101
The Creggans Inn Hotel	On A815, on right heading out of village towards Glasgow	Shelter / food	Gill McLellan 01369 860279
The Clachan Bar	The Clachan	Shelter	Gordon 01369 860500
Pavilion, Community Sportsfield	Top end of village, off A815, signposted as 'Sportsfield'	Shelter, Rally/assembly point/food prep & collection for distribution	Jeannie McKechnie 01369 860519
The Fire Station	Half way up A815 hill in Strachur Village, adjacent to filling station and police house	Emergency response vehicle, equipment & auxiliary fire team	????
The Filling Station	Half way up A815, adjacent to police and fire station	Resources – fuel/oil, food supplies	Arlene/Craig Stirling
Bay Cottage Tearoom, shop and P.O.	In Bay area on A	Resources – food / food prep	Suzanne/Mike Kelly

Local Utilities/Healthcare/Services

Provider	Service	Contact Details
S.S.E Power	Gas and electricity Offer 'Careline' registration to vulnerable customers – you will need to register - Call on: 0800 622 838 Call by Textphone: 0800 622 839	Gas leaks - 0800 111 999 Electricity – 0800 300 999 https://www.sse.co.uk/HelpAndAdvice/SafetyAndEmergencies/EmergencyNumbers/ https://www.sse.co.uk/HelpAndAdvice/ExtraHelp/Careline/
Scottish Hydro Electric	Electricity	Gas leaks – 0800 111 999 Electricity – 0800 300 999 Careline – as above
Scottish Water	Water/Sewerage Services	Customer helpline – 0845 601 8855 http://www.scottishwater.co.uk/ Additional Support - You can register by phoning the Customer Helpline on 0845 601 8855 and they will take a note of your name, address and additional requirements which will be added to their confidential Additional Support Register. You can also register online – visit the website and follow the links
British Telecom	Telecommunications and broadband	

S.E.P.A	Sewerage/ Flooding/ Pollution	SEPA's Pollution Hotline - 0800 80 70 60 (24 hour service) SEPA's Floodline service - 0845 988 1188 (24 hour service)		
British Gas	Mains Gas	0800 111 999		
Dunoon Hospital (Cowal Community Hospital)	Medical/ Healthcare Service inc. Dental	01369 704341		
Argyll and Bute Council	All local service – roads, lighting, refuse, housing, social services etc.	Out of Hours contact numbers – during office hours (9am to 5pm) visit the website or call 01546 605522		
		Service	Contact number	Further information
		Housing repairs	0800 028 2755	Repairs to housing association homes
		Homelessness	0800 587 7285	Further information on homelessness
		Social work services	01631 566491 or 01631 569712	Social care and health information
		Property maintenance services	0845 601 4073	Use this number to report any problems with council buildings and offices (but not housing association homes)
		Dangerous buildings	Police Scotland - 101	Further information on dangerous buildings
		Local and minor roads or lighting defects	0800 373 635	Report a fault on the road
Trunk road defects	0800 028 1414	Report a fault on the Bear Scotland website		

Amendments to Plan

Name	Details of Changes Made	Changed by	Date of next revision